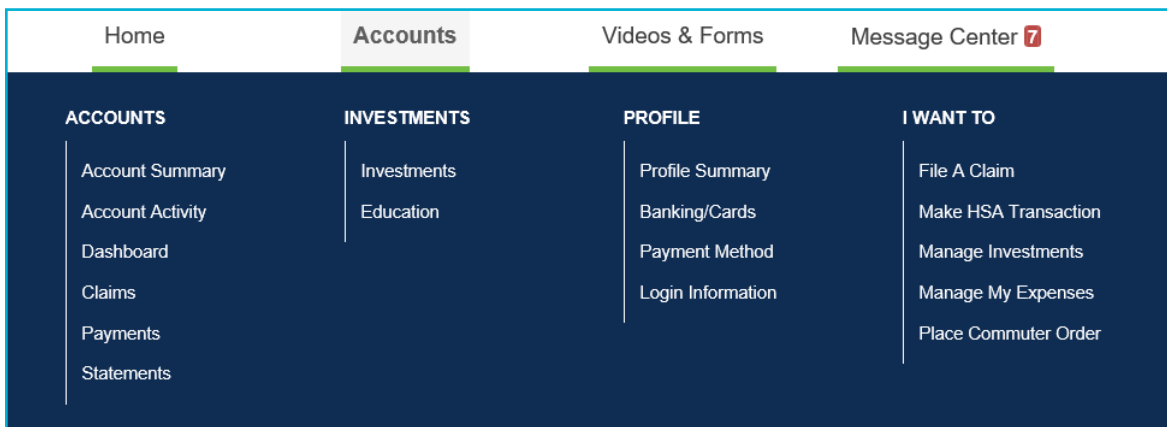


# Final Service & Filing Dates Handout

**PLAN AHEAD TO GET THE MOST OUT OF YOUR BENEFITS**

**Step 1:** Log in to your online account and enter your login credentials.

**Step 2:** Once you've logged in, select Accounts and then click "Account Summary."



**Step 3:** From this tab, you can view your account balances, submitted claims and Final Service and Final Filing dates by clicking on the account name.

**Step 4:** After clicking on the account name, a pop-up should appear that shows you your filing rules, including the final service and filing dates. If you do not see this pop-up, you may need to adjust your pop-up blocker settings to ensure pop-ups are allowed from this page.

<b>Filing Rules:</b> You must file claims before the final filing date with a service date no later than the final service date determined based on your current status.			
Final Service Date:	12/31/2018	Final Filing Date:	4/30/2019
Current Status:	Active	Status Effective Date:	11/1/2010

**Note:** All claims must be incurred by 11:59 p.m. Central time on the day of your final service date and received by Mercer Marketplace no later than 11:59 p.m. Central time on your final filing date.